

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
Record of the June 20, 2018 Regular Board Meeting**

APPROVED

Members Present: Chris Hamill, Supervisor Hamill (arrived at 6:25), Dale Feigley, Cassie Blascyk, Mike Zurek, Roscoe Smith

Members Absent: Matt Barnes, Trevor VonBuskirk

Staff Present: Melissa Dashevich, Executive Director
Karen Beardsley, Recording Secretary

Visitors Present: Kris Kopacki

Mr. Smith called the meeting to order at 6:20 p.m.

Approve Regular Board Meeting Minutes of May 16, 2018.

Mr. Zurek MOVED TO APPROVE the Regular Board Meeting minutes of May 16, 2018, as presented.

Mrs. Blascyk SUPPORTED THE MOTION and THE MOTION CARRIED with a unanimous voice vote (5 yes votes).

Director's Report

Mrs. Dashevich reviewed her Director's Report and a copy is attached for review.

Treasurer's Report

Mrs. Hamill spoke of some additional ways to present budget numbers. Annualizing budget and expense items and presenting as incurred might paint a better picture. Any suggestions are welcomed. She will have examples of a new presentation in July.

NEW BUSINESS

- Elect new Vice Chair to replace Mike Maher.
MRS. BLASCYK MOVED TO NOMINATE Mike Zurek to Vice Chair of Highland Downtown Development Authority Board. MR. FEIGLEY SUPPORTED THE MOTION and the MOTION CARRIED with a unanimous voice vote (6 yes votes).
- Sewer/Septic Meeting with Oakland County in July
At the end of July, Supervisor Hamill and Mrs. Dashevich will meet with Oakland County's Planner Manager, Oakland County Health Department, and the Water Resource Commission to discuss the lack of sewers and its impact on development in our downtown . Some discussion took place regarding the methods and possibilities of bringing in water/sewer, as well as the importance of controls and standards as this goal comes to fruition.
- New Branding Variation idea for HDDA Presented
Library came up with a variation for their use: Read inside, read outdoors.
Supervisor Hamill introduced a new line drawn image of a downtown to possibly be used for the HDDA letterhead, perhaps as a watermark. Mr. Zurek proposed that this be discussed at July's Strategic Planning meeting.

OLD BUSINESS

- Gardens Update-Meck

Twice Mr. Mecklenborg has weed whipped the natural plantings in his planting areas. The first time, he said it was the mistake of his 'gardeners' who (he said) thought they were weeds, and he assured it would not happen again; however, it did. Mr. Zurek felt Mr. Mecklenborg should have some repercussions for his actions. Mrs. Blascyk would like to see Supervisor Hamill work with the Lloyds to come up with a plan for Meck property, as well as going forward with other beds.

- Gardens Update - Budget Amendment

MRS. HAMILL MOVED TO TRANSFER \$3260.95 from the fund balance to the landscape maintenance line of the budget. MR. FEIGLEY SUPPORTED and the MOTION CARRIED with a roll call vote: Supervisor Hamill-yes; C. Hamill-yes; Feigley-yes; Blascyk-yes; Zurek-yes; Smith-yes.

- New website to launch week of June 18th.

MSOC

July Workshops

Mrs. Dashevich has businesses signed up. Ken Snook from Colasanti, Matt Barnes from Fragments, and possibly Mike Maher from Maher Feed.

DISTRICT DEVELOPMENT / NEW BUSINESS

A new business has moved in the strip where D's is. Treasure Exchange is possibly leaving. The limo company has moved into the old Steve's Locksmith house.

COMMUNITY REPORTS

Red, White & Blues Fireworks on June 30th.

Supervisor Hamill requested that an item be added to the Agenda. There are two properties in particular that are now owned by Highland Township due to tax liabilities that could be purchased by the HDDA to sell. Discussions took place regarding the profit potential of these two properties, as well as possible interested parties. A third property which has been recently foreclosed may be available for the HDDA to look into in the future.

MR. FEIGLEY MOVED TO APPROVE that the HDDA purchase from Highland Township the following parcels and the price listed for a total not to exceed \$18,672.27: Lakefront lot on Duck Lake for \$5,057.28, and house and property on Harvey Lake Road (4 to 5 lots) for \$13,615.99. MRS. BLASCYK SUPPORTED THE MOTION and the MOTION CARRIED with a roll call vote: Supervisor Hamill-yes; C. Hamill-yes; Feigley-yes; Blascyk-yes; Zurek-yes; Smith-yes.

STRATEGIC PLANNING WORK SESSION:

MRS. HAMILL RECOMMENDED TO MOVE our Agenda Item of Strategic Planning Work Session to our July meeting. MRS. BLASYK SUPPORTED and the motion carried with a unanimous voice vote (6 yes votes). Topics to date to be included are Branding, TIF, Historical, Mission Statement and Sewers.

Mr. Smith adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Roscoe Smith

RS:kb

APPROVED